



Welcome! Thank you for choosing our practice. Please fill out this form as completely as you can. If you have any questions, we'll be glad to help. (Please print)

Todays Date \_\_\_\_\_

Name \_\_\_\_\_ [ ] Dr. [ ] Mr. [ ] Mrs. [ ] Ms. [ ] Rev. [ ] Other: \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_ [ ] Male [ ] Female  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Hm#( ) \_\_\_\_\_

Employer \_\_\_\_\_ Wk# ( ) \_\_\_\_\_ Ext \_\_\_\_\_

Are you: [ ] Minor [ ] Married [ ] Single [ ] Divorced [ ] Widowed [ ] Separated Cell# ( ) \_\_\_\_\_

DOB \_\_\_/\_\_\_/\_\_\_ SSN# \_\_\_-\_\_\_-\_\_\_ E-mail \_\_\_\_\_@\_\_\_\_\_

Spouses Name \_\_\_\_\_ Cell# ( ) \_\_\_\_\_

Spouses Occupation \_\_\_\_\_ Wk# ( ) \_\_\_\_\_

Is patient a full time student? [ ] No [ ] Yes – If yes, Name of School \_\_\_\_\_

**Responsible Party (if different than patient)**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Hm# \_\_\_\_\_

Wk# \_\_\_\_\_

DOB \_\_\_/\_\_\_/\_\_\_ SSN# \_\_\_-\_\_\_-\_\_\_

E-mail \_\_\_\_\_@\_\_\_\_\_

Relationship \_\_\_\_\_

**Insurance Information**

**Medical Insurance**

Subscribers Name \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Subscribers DOB \_\_\_/\_\_\_/\_\_\_ Subscribers SSN# \_\_\_-\_\_\_-\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Insurance Company Telephone# \_\_\_\_\_

Subscribers Employer \_\_\_\_\_

**Dental Insurance**

Subscribers Name \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Subscribers DOB \_\_\_/\_\_\_/\_\_\_ Subscribers SSN# \_\_\_-\_\_\_-\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Insurance Company Telephone# \_\_\_\_\_

Subscribers Employer \_\_\_\_\_

**DO YOU HAVE ADDITIONAL DENTAL INSURANCE: [ ] YES [ ] NO IF YES – PLEASE COMPLETE THE FOLLOWING**

Subscribers Name \_\_\_\_\_ Relationship to patient \_\_\_\_\_

Subscribers DOB \_\_\_/\_\_\_/\_\_\_ Subscribers SSN# \_\_\_-\_\_\_-\_\_\_

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Insurance Company Telephone# \_\_\_\_\_

Subscribers Employer \_\_\_\_\_

**YOUR PREFERENCES:**  
 Do you prefer your appointment reminders by:  
 [ ] E-mail [ ] Phone [ ] Text  
 Do you prefer to receive call from our office at:  
 [ ] Home [ ] Work [ ] Cell  
**Whom may we thank for referring you?**  
 \_\_\_\_\_  
 How do you wish to be addressed by our staff?  
 \_\_\_\_\_

MIRAMAR BEACH DENTAL & ORTHODONTICS

MEDICAL HISTORY and CONSENT

PLEASE MARK YES OR NO TO ALL

Patient Name:

Date:

Although dental personnel treat the area in and around your mouth, your mouth is a part of your entire body. Health conditions or problems that you may have or had, or medications that you may be taking, could have an important interrelationship with the treatment you will receive. Thank you for answering the following questions.

**Allergies**

Acrylics	Y	N
Anaphylaxis	Y	N
Latex	Y	N
Local Anesthetics	Y	N
Penicillin	Y	N
Metal	Y	N
Sulpha	Y	N
Other	Y	N

List other known allergies:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Cardiovascular**

Artificial Heart Valve	Y	N
Coronary Disease	Y	N
Chest Pain/Angina	Y	N
Congestive Heart	Y	N
Heart Attack	Y	N
Heart Murmur	Y	N
High Blood Pressure	Y	N
High Cholesterol	Y	N
Irregular Heart Beat	Y	N
Low Blood Pressure	Y	N
Mitral Valve Prolapse	Y	N
Pacemaker	Y	N
Tachycardia	Y	N

**Endocrine**

Diabetes	Y	N
Gout	Y	N
Hormonal Change	Y	N
Thyroid Problems	Y	N

**Eyes, Ears, Nose and Throat**

Change in Hearing	Y	N
Change in Vision	Y	N
Dysphagia	Y	N
Ear Pain	Y	N
Glaucoma	Y	N
Hay Fever	Y	N
Nasal Obstruction	Y	N
Nose Bleeding	Y	N
Sinus Problems	Y	N
Tonsillectomy	Y	N
Ears Ringing	Y	N

**Gastrointestinal**

Acid Reflux	Y	N
GERD	Y	N
Soft Diet	Y	N
Ulcers	Y	N

**Genitourinary**

Frequent Urination	Y	N
Kidney Disease	Y	N
Nocturia	Y	N

**General**

Current Weight:	_____	lbs	
Height:	_____	ft _____	ins.
Cancer	Y	N	
Fatigue/Tired	Y	N	
General Weakness	Y	N	
Headaches	Y	N	
HIV/AIDS	Y	N	
Knee/Hip replacement	Y	N	
Liver Problems	Y	N	
Recent trauma/Injury	Y	N	
Rheumatic Fever	Y	N	
Radiation Treatment	Y	N	
Weight Change	Y	N	

**Hematological**

Bleeding Problems	Y	N
Hepatitis	Y	N

**Oral**

Bleeding gums	Y	N
Dry mouth	Y	N
Jaw Problems (TMD)	Y	N
Clicking	Y	N
Pain	Y	N
Difficulty Swallowing	Y	N
Difficulty chewing	Y	N
Orthodontics	Y	N
Periodontal Disease	Y	N
Teeth Clenching	Y	N
Teeth Grinding	Y	N
Tooth Pain	Y	N
Wisdom teeth extract	Y	N
Do you wear removable teeth?	Y	N
Do you take or need antibiotics before dental procedures?	Y	N

**Musculoskeletal**

Back Pain	Y	N
Fibromyalgia	Y	N
Joint Pain	Y	N
Osteoporosis	Y	N

**Neurological**

Alzheimer's Disease	Y	N
Dizziness/Fainting	Y	N
Memory Loss	Y	N
Multiple Sclerosis(MS)	Y	N

Muscle Weakness	Y	N
Seizures	Y	N
Stroke	Y	N
Tingling/Numbness	Y	N
Trigeminal Neuralgia	Y	N
Tremor	Y	N

**Psychiatric**

ADD/ADHD	Y	N
Anxiety	Y	N
Chemical Dependency	Y	N
Depression	Y	N
Eating Disorders	Y	N
Excessive Stress	Y	N
Memory Problems	Y	N

**Respiratory**

Asthma	Y	N
Bronchitis	Y	N
Breathing Problems	Y	N
Chest Pressure	Y	N
Congestion	Y	N
Dyspnea (shortness of breath)Y		N
Emphysema	Y	N
Orthopnea	Y	N
Pneumonia	Y	N
Pulmonary Embolism	Y	N
Tuberculosis	Y	N

**Sleep**

Daytime Sleepiness	Y	N
Morning Headaches	Y	N
Obstructive Sleep Apnea	Y	N
Do you use a CPAP?	Y	N
How often?	_____	
Has anyone told you that you snore?	Y	N

**Social History**

Do you smoke?	Y	N
Packs per day	_____	
Do you use smokeless tobacco?	Y	N
Do you consume alcoholic beverages?	Y	N
_____Drinks per day/week/month		
Do you use recreational drugs?	Y	N

Thank you for your time in completing these forms. This information will assist our staff in providing optimal care.

**MIRAMAR BEACH DENTAL & ORTHODONTICS  
 MEDICAL HISTORY and CONSENT  
 PLEASE MARK YES OR NO TO ALL**

Patient Name: \_\_\_\_\_

Date: \_\_\_\_\_

List any medications that you are taking:

List any surgeries or hospitalizations you have had:

Medication	Dosage/Freq	Dr	Reason	Date	Surgery	Surgeon	Reason
------------	-------------	----	--------	------	---------	---------	--------



Are you currently taking Bisphosphonates or other medication for osteoporosis? Y                      N

List and detail any medical condition or history not listed above:

---



---



---

Primary Physician's Name: \_\_\_\_\_ Physician's Phone: \_\_\_\_\_

Are you currently under the care of a physician? Y      N      If yes, please list:

Physician	Phone	Reason
-----------	-------	--------

**GENERAL CONSENT TO DIAGNOSE AND TREAT:** The undersigned hereby authorizes Jason E Baker, DDS and his associates to take radiographs, study models, photographs, and any other diagnostic aids deemed appropriate to make a thorough diagnosis of the undersigned patient's dental condition and needs. I authorize Jason E Baker, DDS and his associates to perform any and all forms of treatment deemed necessary. I understand that the use of local anesthetic agents embodies certain risk and consent to their use as deemed appropriate. To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect or incomplete information can be dangerous to my/the patient's health. It is my responsibility to inform the dental office of any change in medical health or status.

**FINANCIAL CONSENT:** I understand that responsibility for payment of services provided in this office for myself and my dependent (s) is mine, due and payable at the time services are rendered. I understand that I am responsible for any portion of fees for services rendered not covered by my dental or medical insurance (if any). I further consent to and agree to pay a 1 ½% finance charge (18% annually) that will be applied to any balance over 30 days. I acknowledge that I am responsible for all fees necessary to collect my account. I authorize Jason E Baker, DDS and his associates and staff to verify insurance coverage, if any, to submit claims and provide my insurance company with information required for a claim, to assign benefits, and to handle any necessary claim appeal(s).

**Consent (adult):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Patient:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

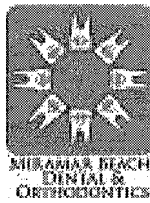
**Consent (for minor child):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Parent/Guardian:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Notice of Privacy Practices** – Patient privacy is important to our practice. We are required by law to maintain the privacy of Protected Health Information (PHI) and to provide individuals with notice of our legal duties and privacy practices with respect to PHI. By signing below you are acknowledging that our notice of our practices' policies and your rights regarding PHI have been made available to you. I allow release of pertinent medical records to my insurance company (if any) and my other medical providers.

Signature of Patient/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Doctor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Cancellation and Broken Appointment Policy

Patient Name: \_\_\_\_\_

Date: \_\_\_\_\_

**CANCELLATIONS:** We understand that illness, emergencies, flat tires, and bad weather do occur. We ask our patients to give us a minimum of 24 business hours notice whenever possible, if they cannot keep an appointment. This allows us time to fill our schedule with other patients who may be waiting.

### **POLICY AND FEES:**

- Cancellation or rescheduling of an appointment with 24 business hours or more notification – no charge
- Cancellation or rescheduling of an appointment less than 24 business hours will be considered a broken appointment, consideration will be taken for emergencies and a charge will be made or not made at our discretion.
- Failure to give 24 hour advance notice:
  - We allow for one (1) broken appointment within a 12 month period
  - Any additional broken appointments within a 12 month period will be charged a fee
    - \$75 for a hygiene appointment
    - \$150 per hour for a doctor's appointment

### **DEPOSIT REQUIREMENT AFTER A BROKEN APPOINTMENT:**

- A deposit may be required for appointments after a broken appointment. This deposit will be applied towards treatment cost once the appointment has been completed.

### **DEFINITION OF A "BROKEN APPOINTMENT":**

A broken appointment is when you

- Cancel or reschedule an appointment with less than 24 business hours' notice.
- Do not show up for the scheduled appointment.

Our number one concern is our patient's dental health. Providing services in a timely manner is critical to accomplish that goal. Our other goal is to keep the cost of dental services as economical as possible. The appointment you schedule for treatment is reserved for you and your treatment only. When you fail to keep your appointment without providing us adequate notice, this adds to the overall cost of care, as trained professionals and dental facilities are not being utilized. We appreciate your understanding and consideration regarding our appointment policy and if you have any questions or concerns, never hesitate to ask us.

I have read and understand the above mentioned policy.

\_\_\_\_\_  
Patient signature (Parent or Guardian if minor)

\_\_\_\_\_  
Date